



## FORWARD PLAN

The decisions likely to be taken by North Yorkshire Council in the following 12 months are set out below:

Publication Date: 4 March 2024

Last updated: 4 March 2024

Period covered by Plan: 31 March 2025

### PLEASE NOTE:-

In accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012, at least **28 clear days' notice**, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision. It is also a requirement that **28 clear days' notice** is published of the intention to hold an Executive meeting or any part of it in private for the consideration of confidential or exempt information. For further information and advice please contact the Democratic Services and Scrutiny Manager on 01609 533531.

**FUTURE DECISIONS**

| <b>Likely Date of Decision</b> | <b>**Decision Taker</b> | <b>In Consultation with</b> (Executive Member or Corporate Director) | <b>Description of Matter</b> – including if the report contains any exempt information and the reasons why | <b>Key Decision</b><br><b>YES/NO</b> | <b>Decision Required</b>   | <b>Consultees</b> (i.e. the principal groups to be consulted)  | <b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken) | <b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise) | <b>Relevant documents already submitted to Decision Taker</b> |
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| 19 Mar 2024                    | Executive               |  | Network North: Phase 3 Bus Service Improvement Plan Funding Proposal                                       | Yes                                  | To approve the submission of the Funding Plan Proposal template required by Department of Transport for approval an indicative allocation of £3.5M funding for bus services.<br><br>Not open to call-in under Urgency Procedure. | DfT requires proposals are agreed through the North Yorkshire Bus Enhanced Partnership which includes bus company & passenger group representatives          | Through North Yorkshire Bus Enhanced Partnership.   | Andrew Clarke, Public & Community Transport Manager<br>andrew.clarke@northyorks.gov.uk             |   |
| 19 Mar 2024                    | Executive               |  | Housing Strategy 2024 to 2029  | Yes                                  | To seek approval from the Executive to adopt the Housing Strategy 2024 to 2029.  | key partners & stakeholders, Registered Providers, Government agencies (such as Homes England) Council tenants and residents, and other key Council services | broad consultation ran from 02/10 to 11/12/23   | Hannah Heinemann, Head of Housing Delivery and Partnerships<br>hannah.heinemann@northyorks.gov.uk  |   |
| 19 Mar 2024                    | Executive               |  | Department for Education (DfE) Grant - Financial   | Yes                                  | • Local Authority acceptance of the Department for   |  | Formal consultation process is not  | Howard Emmett<br>howard.emmett@northyorks.gov.uk   |   |

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|                                |                         |  | Support for Local Authorities Supporting Maintained Schools in Financial Difficulty                        |                                      | Education (DfE) Grant funding of £972,188 in respect of Financial Support for Local Authorities Supporting Maintained Schools in Financial Difficulty.<br>• To approve the allocation of the grant funding to a number of local authority-maintained schools that are deemed to meet the eligibility requirements, as determined by the local authority  |  | required by the DfE on the utilisation of the grant however the local authority will proactively engage with relevant stakeholders in determining the allocation of the grant funding to individual local authority-maintained schools.              | v.uk  |   |
| 19 Mar 2024                    | Executive               | Corporate Director Children and Young People's Services              | Delivering Better Value in SEND – Acceptance of Grant Allocation from the Department for Education         | Yes                                  | All authorities within the Delivering Better Value in SEND programme are entitled to apply for an implementation grant of up to £1 million to support the delivery of a change programme. A grant application of £1 million has been submitted – to be assessed by the DfE. At this stage we cannot say if the grant application will be successful. However, because the time available to deploy | Key stakeholder groups, incl. Schools Forum & High Needs Funding Sub Group, 5 locality boards, parent & carer representatives, health sector partners and school headteacher | The change programme contained in the grant application has been the subject of extensive discussion and consultation. Proposals informed by case study workshops facilitated by Newton Europe (firm delivering the programme on behalf of the DfE). | Martin Surtees, Finance Project Officer martin.surtees@northyorks.gov.uk                              |   |

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|                                |                         |  |  |                                      | the grant is restricted, we are planning for all eventualities – and this report will outline whether North Yorkshire should accept the grant allocation, if such an offer is forthcoming | networks.   | Further engagement with these partners to develop thinking about the delivery of the change programme I   |  |   |
| 19 Mar 2024                    | Executive               |  | Boroughbridge High School, Boroughbridge – Proposal to remove Sixth Form Provision                         | Yes                                  | To seek approval to publish Statutory Proposals to change the age range at Boroughbridge High School, effective from 31 August 2024, by ceasing the Sixth Form Provision.                 | Parents, Staff, Governors, Primary Feeder Schools, Local Secondary Schools, Local Elected Members, Town and parish councils, MP and other local stakeholders. | Consultation ran from 19 January to 1 March 2024. Consultation document issued to consultees and available on NYC website. If approved statutory proposals will be published on NYC website, in a local newspaper and placed on the school gate. The representation period for the statutory proposals would be from 4 April to 2 May 2024. Representations in writing to the Corporate Director-Children and | John Lee, CYPS Strategic Planning Officer<br>john.s.lee@northyorks.gov.uk                          |   |

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|                                |                         |  |  |                                      |  |  | Young People's Service, County Hall, Northallerton, DL7 8AE, or by email to: schoolorganisation@northyorks.gov.uk by 2 May 2024  |   |   |
| 19 Mar 2024                    | Executive               |  | Fountains Earth, Lofthouse CE Endowed Primary School – School Closure Proposal                             | Yes                                  | Following the publication of statutory notices, to determine whether to cease to maintain (to close) Fountains Earth, Lofthouse CE Primary School with effect from 31 March 2024. If there are no objections to the statutory notices, this decision will be taken by the Executive Member for Education, Learning and Skills at their meeting with the Corporate Director - Children and Young People's Service | Staff, Governors, Local Elected Members, Parish Councils, Diocese, MP and other local stakeholders | Public consultation ran from 17/11/23 to 22/12/23. Consultation document issued to consultees and available on NYC website. Statutory notices published in the local press and at the school gates providing a further 4 week statutory representation period from 1 February to 29 February 2024. | Sue Turley<br>Sue Turley<br>Strategic<br>Planning Officer   |   |
| 19 Mar 2024                    | Executive               |  | Provision of Internal Audit, Counter Fraud and Related Governance  | Yes                                  | To approve a new long term service agreement (10 years with 5 year extension) for internal audit and   | Audit Committee  | A report is scheduled for presentation to Audit Committee on 10 December   | Karen Iveson,<br>AD Finance incl.<br>Pension Fund<br>karen.iveson@northyorks.gov.uk                   |   |

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|                                |                         |  | Services   |                                      | related services   |  | 2023   |  |   |
| 19 Mar 2024                    | Executive               |  | Redeployment of land to the north and south of Crosshills Lane, Selby                                      | Yes                                  | To approve the proposed redeployment of the property   | Executive members & Management Board at the informal Executive meeting held on 8 June 2021 |  | Philip Cowan, Non-Operational Property Manager, NYCC Property Services<br>Philip.Cowan@northyorks.gov.uk |   |
| 16 Apr 2024                    | Executive               |  | UK Shared Prosperity Fund and Rural England Prosperity Fund – 2024/25 delivery plan                        | Yes                                  | To outline delivery of the UK Shared Prosperity Fund and Rural England Prosperity Fund to the end of the 2023/24 financial year and to gain approval for the delivery programme of the 2024/25 financial year.   | UKSPF Local Partnership Group Officers working across NYC                                  | Through our regular meetings with the Partnership group  | Mark Kibblewhite, Senior Policy Officer, Economic Growth<br>mark.kibblewhite@northyorks.gov.uk           |   |
| 16 Apr 2024                    | Executive               |  | Housing Assistance and Disabled Adaptations Policy   | Yes                                  | Due to the variations in approach towards the method of delivery of the disabled facilities grant, there were also some subtle variations between the legacy areas in relation to their policy approach and their interpretation and implementation of legislation. Whilst all | Health   | A draft policy was submitted to the LGR Housing board post vesting day. As part of the LGR work, consultation had taken place with representatives from the LGR Housing work | Lynn Williams, Head of Housing Renewal<br>lynn.williams@northyorks.gov.uk                                |   |

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|                         |                  |   |   |                        | <p>areas are using the powers and flexibilities given within the legislation, there has been some variation in terms of scope of works undertaken along with differences in financial thresholds and parameters adopted. The report will outline how the policy seeks to draw together an interpretation of the mandatory elements of Disabled Facilities Grant (DFG) legislation and the discretionary elements of the RRO into a single published document. The report will therefore sets out the key recommendations for the policy and seek agreement to adopt the North Yorkshire Housing Assistance and Disabled Facilities Grant Policy for the new authority. The new policy is to be adopted for all tenures, to</p> |  | stream. A further task   |   |  |

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|                                |                         |  |  |                                      | provide a consistent approach to delivering adaptations for owners and tenants in the private sector and our own housing tenants.  |  |  |   |   |
| 16 Apr 2024                    | Executive               |  | Housing Enforcement Policy   | Yes                                  | The report will set out the detail of the proposed NYC housing enforcement policy, which is required in order for us to deliver our statutory duties in relation to housing standards in the private sector. | In house with environmental health and enforcement officers across the legacy council areas who deliver the service, in addition to other environmental health colleagues regionally and nationally. | initially as part of the LGR work streams. Good practice of other authorities, Information sharing at regional & national meetings<br>A housing enforcement workshop to discuss the key points of the policy amongst all staff delivering housing enforcement. | Lynn Williams, Head of Housing Renewal<br>lynn.williams@northyorks.gov.uk                             |   |
| 16 Apr 2024                    | Executive               |  | Annual Review of Member Champions  | No                                   | Annual Review of Member Champions  | Leader   | Emails   | Daniel Harry, Democratic Services and Scrutiny Manager<br>daniel.harry@northyorks.gov.uk              |   |
| 16 Apr 2024                    | Executive               |  | Proposed extra care housing scheme   | Yes                                  | To approve funding to support the development of an extra care housing   |  |  | Head of Housing Marketing Development (Commissioning)   |   |



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|                                |                         |  |  |                            | scheme in Whitby. To review the proposed scheme and outcome of the procurement.   |   |   | , Health and Adult Services<br>michael.rudd@northyorks.gov.uk                                      |   |
| 16 Apr 2024                    | Executive               |  | Amendments to the Council's Constitution   | Yes                        | Consideration of proposed amendments to the Council's Constitution for recommendation to full Council.  | Relevant NYC Officers & Members, and Members' Working Group on the Constitution | Correspondence and meetings   | Moira Beighton<br>moira.beighton@northyorks.gov.uk   |   |
| 16 Apr 2024                    | Executive               |  | Adoption of the "Protecting Dark Skies in the Nidderdale National Landscape (Area of Outstanding Natural Beauty) Supplementary Planning Document | Yes                        | To consider and agree adoption of the "Protecting Dark Skies in the Nidderdale National Landscape (formerly Area of Outstanding Natural Beauty) Supplementary Planning Documents (SPD)", which supports the implementation of the Harrogate Local Plan 2014-2035. | Executive Member for Open to Business   | Correspondence and meetings   | Natasha Durham,<br>Planning Manager (Policy)<br>natasha.durham@northyorks.gov.uk                   |   |
| 16 Apr 2024                    | Executive               | Corporate Director Children and Young People's Services              | Reviewing appropriate funding responsibility for pupils unable to attend school because of health needs  | Yes                        | To consider a proposal to implement school contributions in line with the DfE's recently published guidance "Arranging education for children who cannot attend school because of health needs"   | Schools Forum High Needs Funding Sub-Group.                                     | Discussion with the High Needs Funding Sub-Group  | Martin Surtees,<br>Finance Project Officer<br>martin.surtees@northyorks.gov.uk                     |   |

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| 16 Apr 2024                    | Executive               |  | Domestic Abuse Policy for Housing Directorate  | Yes                                  | To inform members of new duty to have a Domestic Abuse Policy in place for Housing Service in order to comply with new regulations and adopt best practice. Working towards an accreditation through the Domestic Abuse Housing Alliance which involves improving our response to domestic abuse in order to reduce harm to residents and our tenants. | People with lived experience of domestic abuse working with our commissioned service (IDAS) The Domestic Abuse Local Partnership Board, Housing Staff, Domestic Abuse Champions within the council, Care & Independence & Housing OSC | victims or survivors of domestic abuse via webinar, key agencies to comment on the draft policy Consult key staff in the council | Joanne Marriott, Domestic Abuse Housing Alliance Officer<br>Joanne.Marriott@northyorks.gov.uk         |   |
| 16 Apr 2024                    | Executive               |  | Scarborough Harbour West Pier  | Yes                                  | The report will seek approval:<br>1. Confirm the allocation From the Scarborough Local Investment Fund<br>2. To set the budget for the Works for the redevelopment of Scarborough Harbour West Pier  | Community Development : Economic Development Regeneration Tourism and Skills, Resources Environment: Harbours, Resources  | Email and briefing   | Helen Jackson, Regeneration Projects Manager<br>helen.jackson1@northyorks.gov.uk                      |   |

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|                                |                         |  |  |                                      | 3.Approves entry into contract for selected developer the Scarborough Harbour West Pier  | Legal and Democratic Services:<br>Legal Resources:<br>Property, Procurement and Commercial                                     |   |  |   |
| 7 May 2024                     | Executive               |  | Harrogate Transforming Cities Fund Traffic Regulation Orders   | Yes                                  | For Executive to approve the introduction of the Traffic Regulation Orders required for the Harrogate Transforming Cities Fund project.  | Executive Member for Highways & Transportation Harrogate & Knaresborough ACC<br>Member for Valley Gardens & Central Harrogate, | Statutory consultation undertaken in line with Traffic Regulation Order process.                | Tania Weston<br>Email: tania.weston@northyorks.gov.uk<br>, Tel No: 01609 532905                    |   |
| 7 May 2024                     | Executive               |  | School term dates for the academic year 2025- 2026   | Yes                                  | The school term and holiday dates for the academic year 2025-2026 have been consulted upon. Executive will be required to determine the calendar for 2025-2026 for North Yorkshire community and voluntary controlled schools. | All head teachers of North Yorkshire schools, trade unions, teacher associations and local authorities across Yorkshire        | By email to schoolorganisations@northyorks.gov.uk by 11 April 2024.                             | Lisa Herdman,<br>Lead for Admissions, Education and Skills<br>lisa.herdman@northyorks.gov.uk       |   |

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|                                |                         |  |  |                            | If there are no objections to the proposals this decision will be taken by the Executive Member for Education and Skills.  | and the North East.   |   |  |   |
| 7 May 2024                     | Executive               |  | Managing Adult Social Care Pressures   | Yes                        | To update Members on actions being taken to address adult social care waiting times and workforce pressures and to set out the evaluation of the Ethical Decision-Making Framework that was put in place in January 2022 |   |   | Richard Webb, Corporate Director of Health and Adult Services richard.webb@northyorks.gov.uk       |   |
| 28 May 2024                    | Executive               |  | Q4 Performance Monitoring and Budget Report  | Yes                        | Q4 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan/ Treasury Management and Prudential Indicators   | Management Board  | Meetings  | Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk                     |   |
| 28 May 2024                    | Executive               |  | York & North Yorkshire Key Route Network   | Yes                        | To seek agreement on the finalised draft of the North Yorkshire parts of the proposed Key Route Network for York and North Yorkshire ahead of approval by the Mayoral Combined Authority.                                | Environment Executive Member                                  | By email to HAM@northyorks.gov.uk   | James Gilroy, Team Leader, Highway Asset Management Email: james.gilroy@northyorks.gov.uk          |   |

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| 18 Jun 2024                    | Executive               |  | North Yorkshire Joint Health and Wellbeing Strategy  | Yes                                  | To consider the proposed North Yorkshire Joint Health and Wellbeing Strategy and recommend it for adoption to the Council.<br>NOTE: The North Yorkshire Health and Wellbeing Board's Terms of Reference state that "The Joint Health and Wellbeing Strategy will be referred to the Council for approval as part of the Council's Policy Framework." | <ul style="list-style-type: none"> <li>•The public and partners</li> <li>•North Yorkshire Health and Wellbeing Board</li> <li>•Executive on 18 June 2024</li> <li>•Council on 24 July 2024 2023.</li> </ul> |  | Louise Wallace, AD Health and Integration<br>louise.wallace@northyorks.gov.uk                         |   |
| 18 Jun 2024                    | Executive               |  | Consultation on changes to the Council's Home to School Travel Policy                                      | Yes                                  | To report the outcome of a consultation on a proposed new Home to School Travel Policy for North Yorkshire.<br><br>To seek approval of the proposed policy to move forward for adoption by the Council in July 2024.   | Parents / carers, schools, governors, NYC councillors, neighbouring councils, parish councils, academy trusts, transport contractors, Diocese, MP   | Public consultation between 19 February and 10 April 2024. Consultation documents available on NYC website. Several engagement activities undertaken with a mixture of virtual and in-person events. | Amanda Newbold, AD Education Services<br>Amanda.newbold@northyorks.gov.uk                             |   |

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|                                |                         |  |  |                                      |   | and other stakeholders.  |  |  |   |
| 18 Jun 2024                    | Executive               |  | Adult Learning and Skills Service Accountability Agreement 2024-25   | Yes                                  | <p>To seek approval to receive the recurring grant funding that will make up part 1 of the documentation.</p> <p>To publish an accountability statement to form part 2 of funding agreement with the Skills Funding Agency.</p> <p>The statement is a mandatory part of the legislation linked to our current funding arrangements but must make clear reference to a document, written by West and North Yorkshire Chamber of commerce called the Learning Skills Improvement Plan (LSIP) and the key priorities of the council. This document is this year's version of a document approved for 2023-24 and our response is largely</p> | <p>Internally with colleagues in inclusion service, economic development, training and learning and the wider localities teams.</p> <p>Externally with local further education providers as part of the LSIP steering board, with colleagues from the combined authority as part of the work to shape the MCA skills strategy and with colleagues at Yorkshire Learning Providers.</p> | <p>Open consultation is not deemed necessary as the plan aligns the strategic direction of the service (subject to full open consultation) with these priorities. The document must detail the key role the service plays in the adult education ecosystem, so consultation with these stakeholder groups is essential and will involve direct feedback on drafts of the document.</p> | Paul Cliff,<br>Shared Head of Adult Learning and Skills<br>paul.cliff@northyorks.gov.uk            |   |

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|                                |                         |  |  |                                      | based upon the strategy for adult learning and skills engagement consulted on in July 2022 and just defines targets based on the LSIP and national skills requirements                              |  |  |   |   |
| 20 Aug 2024                    | Executive               |  | Q1 Performance Monitoring and Budget Report  | Yes                                  | Q1 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators  | Management Board   | Meetings   | Gary Fielding, Corporate Director of Resources<br>gary.fielding@northyorks.gov.uk                     |   |
| 19 Nov 2024                    | Executive               |  | Q2 Performance Monitoring and Budget Report  | Yes                                  | Q2 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators  | Management Board   | Meetings   | Gary Fielding, Corporate Director of Resources<br>gary.fielding@northyorks.gov.uk                     |   |
| 21 Jan 2025                    | Executive               |  | Revenue Budget 2025/26 and Medium Term Financial Strategy - To make recommendation to Full Council         | Yes                                  | To consider and recommend to Council the Revenue Budget for 2025/26 and the Medium Term Financial Strategy (MTFS) including: Revenue Plan; Capital Plan; Treasury Management; Prudential Indicators | Management Board   | Budget consultation process  | Gary Fielding, Corporate Director of Resources<br>gary.fielding@northyorks.gov.uk                     |   |

**FUTURE DECISIONS**

| <b>Likely Date of Decision</b> | <b>**Decision Taker</b> | <b>In Consultation with</b> (Executive Member or Corporate Director) | <b>Description of Matter</b> – including if the report contains any exempt information and the reasons why | <b>Key Decision</b><br><b>YES/NO</b> | <b>Decision Required</b>   | <b>Consultees</b><br>(i.e. the principal groups to be consulted) | <b>Consultation Process</b><br>(i.e. the means by which any such consultation is to be undertaken) | <b>Contact details for making representations</b><br>(Tel: 0845 034 9494) unless specified otherwise) | <b>Relevant documents already submitted to Decision Taker</b> |
|--------------------------------|-------------------------|--|--|--------------------------------------|--|--|--|---|---|
| 18 Feb 2025                    | Executive               |  | Q3 Performance Monitoring and Budget Report  | Yes                                  | Q3 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators | Management Board   | Meetings   | Gary Fielding,<br>Corporate Director of Resources<br>gary.fielding@northyorks.gov.uk                  |   |

Should you wish to make representation as to the matter being discussed in public please contact Daniel Harry  
Email: (daniel.harry@northyorks.gov.uk) Tel: 01609 533531.